**A1 Group H&S Method Statement**

This Health & Safety Method Statement has been prepared by A1 Group and concerns **Spillage Procedure** on site at <location> on the <Insert Date>. Please find below details of the work to be carried out and any perceived hazards associated to the work involved and should be read in conjunction with quotation provided.

**Nature of Work**

Spillage Procedure on a site at <location and address>

**Scope of work for A1 Employee**

**SPILLAGE PROCEDURE**

In the portable sanitation industry, because of the relatively safe nature of chemical products involved, it is unlikely that a serious environmental issue will occur. Basic care and attention regarding the storage of chemical containers on the vehicle, correct handling of product and checking of vacuum hoses and plant will go a long way to prevent spillage of chemicals or effluent.

**SPILLAGE REMOVAL**

In the event of a spillage occurring any in vicinity of vacuum tanker being in operation it is advisable to remove the spillage by use of the vacuum tanker. DO NOT add any granules or chemicals to the spillage and just hoover the affected area by means of the suction pipe on the tanker. Ensure ALL the spillage is completely cleared and any possible contamination of the ground are and around the spillage is also cleared before leaving the location.

**Checklist for avoiding spillage - Pump Truck**

1. Before leaving the yard check all hoses for fractures and damage - replace hoses and connection fittings immediately where necessary
2. Make sure all valves and outlets on the vehicle effluent tank are secure
3. Ensure that all chemical containers are tightly sealed and stowed securely in an upright position to avoid becoming detached from the vehicle whilst negotiating rough terrain
4. Make sure that there is adequate spare capacity within the effluent tank for the day’s workload
5. On site do not be hasty to turn off the vacuum pump when pumping out a toilet unit as this can give rise to effluent running back down the vacuum hose onto the ground, causing site contamination
6. Before leaving the site make sure that all containers are stowed securely on the vehicle
7. In the case of contamination a result of a toilet being pushed over on site, please make sure your office and the site operator are advised and a correct (witnessed if possible) written record of the event be made prior to attempting to clean up the contamination
8. It is advisable to remove a heavily contaminated toilet from site and replace it with a clean unit rather than risk further contamination attempting extensive cleaning down on site
9. If it is not possible to remove the unit immediately from site, make sure access to the toilet is denied by means of locking the unit, a secure binding, or place a barrier around the unit. Place a notice of contamination on the toilet to prevent further access by site workers or members of the public
10. Prior to transporting any contaminated toilet unit, ensure that no effluent or other contaminants can leak from the unit. If necessary, bind securely with strong plastic sheeting to contain any possible leaks
11. Once the contaminated toilet has been removed, clean up any other contaminants using a spillage kit and remove from site for secure disposal

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| **Confirmation** |

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| Print Name: | | |
| Signature: |  | Date: |