**A1 Group H&S Method Statement**

This Health and Safety Method Statement has been prepared by A1 Group and concerns delivery of Welfare Unit at client site in various locations.

Please find below details of the work to be carried out and any perceived hazards associated to the work involved and should be read in conjunction with quotation provided.

**Nature of Work**

Delivery of Welfare Unit at client site in various locations.

**Scope of work for A1 Employee**

1. Drive welfare unit onto site in controlled manner and park vehicle on flat ground and engage handbrake on A1 Group Vehicle and toilet trailer.
2. Sign in with security and obtain pass whilst on site (if necessary)
3. Locate trailer toilet in the area and where possible place on flat ground.
4. Position vehicle in a convenient area using best endeavours to cause minimum obstruction to pedestrians and other workers.
5. Exit vehicle and put on all necessary PPE.
6. Locate area for Welfare unit to be positioned
7. Deploy hydraulic wheel jack and secure in place
8. Unhook welfare unit from A1 Group vehicle
9. Retract Welfare unit wheel system and ensure unit is flat to ground
10. Apply welfare unit brake
11. Place chocks under both wheels (both in front and behind wheel) especially if on slight incline.
12. Check inside welfare unit to ensure all materials and equipment are secured.
13. Give demonstration of Welfare Unit features to client including power unit and security
14. Prior to leaving client site A1 Group staff will obtain signature for delivery and functionality of Welfare unit from client
15. Return to cab of vehicle.
16. Complete any necessary documentation.
17. Proceed to security and sign off site and return security pass
18. Leave site in a controlled manner and in accordance with the Highway Code requirements.
19. Dispose of all waste at a licensed disposal site only.

**Potential Hazards to A1 Group employees**

The potential hazards and risks to which the teams may be exposed are:

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1) Working in a busy access area.

Control Measure: A1 Group staff to wear Hi visibility jackets at all times whilst undertaking all work on site.

Other

* There will be no hazardous materials used
* Neutralising chemicals are used and A1 group employees use correct PPE and are aware of the COSHH Assessments for the chemical being used.
* No silicone
* No burners
* No oils
* No lubricants
* No gas or naked flames
* No mains voltage tooling

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| **Confirmation** |

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| --- |
| Print Name: |

|  |  |  |
| --- | --- | --- |
| Signature: |  | Date: |