**COVID-19 Risk Assessment – Safe Working Procedure**

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| **Date:** 01/01/2022 |  | **Assessment Type:** Re-Assessment |  | **Conductor:** Sean Whittle |  | **Reference #:** 123 |

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| **Ref No.** | **Activity/Task/**  **Equipment** | **Controls in Place** | **Threat/Hazard** | **Value (1 – 5)** | **Vulnerability** | | | **Value (1 – 5)** | **Impact** | **Value (1 – 5)** | **Risk Value (ExGxl)** | **Corrective Action Requirement** |
| **1** | **Working at client sites** | - 2m distance maintained (customer communication made via phone)  - Assign jobs to mobile device and use photo instead of signature  - PPE (Hard Hat, gloves, steel toe-capped boots, high-vis and light eye wear)  - All A1 Group employees have received a Covid 19 Health and Safety Briefing in respect of Safe Working practices whilst performing their roles for the A1 Group and its clients | Transfer of COVID-19 | 5 | Low | | | 1 | Virus contracted | 5 | 21 to 30 | - Designated drop-off point for any Wet Waste equipment to maintain social distancing  - Additional PPE issued (hand sanitiser, nitrile gloves, FF3P masks)  - Employees reminded regularly to refer to government guidance on personal hygiene habits  - Regular cleaning and disinfectant of all equipment , offices, vehicles and & IT equipment |
| **2** | **Driver Duties (Drivers, Wet Waste Operatives etc.)** | - 2m distance maintained at all times  - Assign jobs to mobile device and use photo instead of signature  - PPE (Hard Hat, gloves, steel toe-capped boots, high-vis and light eye wear) | Transfer of COVID-19 | 5 | Low | | | 1 | Virus contracted | 5 | 21 to 30 | - Additional PPE issued (hand sanitiser, nitrile gloves, FF3P masks)  - Employees reminded regularly to refer to government guidance on personal hygiene habits  - Regular cleaning and disinfectant of vehicle interior and mobile device. |
| **3** | **Handling of Equipment (All Staff)** | - PPE (Hard Hat, gloves, steel toe-capped boots, high-vis and light eye wear) | Transfer of COVID-19 | 5 | Low | | | 1 | Virus contracted | 5 | 21 to 30 | - Additional PPE issued (hand sanitiser, nitrile gloves, FF3P masks)  - Employees reminded regularly to refer to government guidance on personal hygiene habits |
| **4** | **Visitors on site** | All PPE (Hard Hat, gloves, steel toe-capped boots, high-vis and light eye wear) to be worn at all times  Face Covering to be worn whilst in office at all times in line with Gov.UK legislation | Transfer of COVID-19 | 5 | Low | | | 1 | Virus contracted | 5 | 21 to 30 | - Additional PPE issued (hand sanitiser, nitrile gloves, FF3P masks)  - Employees reminded regularly to refer to government guidance on personal hygiene habits |
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| **Value** | **Threat/Hazard** | **Vulnerability** | **Impact** |  | |  |  | **Risk Value** | **Meaning** | **Requirement** | | |
| **5** | Daily Exposure | Unmanaged | Death |  | |  |  | **40+** | Very High Risk | Improvement required | | |
| **4** | Weekly Exposure | Reactive Management | Permanent Disability |  | |  |  | **31 to 40** | High Risk | Improvement required | | |
| **3** | Monthly Exposure | Workaround Planned | Serious injury |  | |  |  | **30 to 21** | Medium Risk | Improvement opportunity | | |
| **2** | Annual Exposure | Developed Management | Minor injury |  | |  |  | **11 to 20** | Low Risk | No action required | | |
| **1** | Negligible | Negligible | Negligible |  | |  |  | **1 to 10** | Very Low Risk | No action required | | |