**A1 Group H&S Method Statement**

This Health and Safety Method Statement has been prepared by A1 Group and concerns Abandoned and End of Life Vehicles.

Please find below details of the work to be carried out and any perceived hazards associated to the work involved and should be read in conjunction with quotation provided.

**Nature of Work**

Abandoned and End of Life Vehicles

**Scope of work for A1 Employee**

1. We operate from a 5-acre site less than 4 miles from the West Berkshire border from which we are able to adequately cover the whole of Berkshire.
2. The site, which is open 7 days a week, has a secure compound for the safe storage of collected vehicles. Here.
3. There are 3 purpose built recovery vehicles (including hiab facility) permanently in use or on stand-by solely for the collection of abandoned or scrap vehicles.
4. The driver-operators of all vehicles are fully trained and licensed, are supplied with full PPE and have received all necessary H & S instruction.
5. A single operator makes the majority of the collections but when deemed necessary an additional assistant is sent with the driver-operator.
6. All vehicles are equipped with a broom and shovel to clean up any debris left behind after the vehicle is loaded. Should this prove to be inadequate on any occasion, a digital photograph will be taken and e-mailed to the appropriate person together with a quotation for the additional cleaning.
7. The yard manager and assistant operate strictly monitored administration procedures ensuring all specified collections are made within the necessary time schedules.
8. Upon collection, all vehicles are labelled for future identification.
9. A computerised log is kept by the yard manager of all vehicles, held in and released from, the secure storage compound.
10. On site we have a fully licensed Automotive Treatment Facility, fitted with a pair of the most up-to-date SEDA Fixed Station De-pollution Rigs.
11. The SEDA rigs are the only independently tested to extract 98% of fluids from an average ELV currently on the market. They currently enable us to de-pollute an average of up to 8 ELV's per hour.
12. We currently separate all types of different metals from scrapped vehicles for re-cycling and are continuously exploring ways of recycling other materials.

**Potential Hazards to A1 Group employees**

The potential hazards and risks to which the teams may be exposed are:

* There will be no hazardous materials used
* No chemicals
* No silicone
* No burners
* No oils
* No lubricants
* No gas or naked flames
* No water
* No mains voltage tooling

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| **Confirmation** |

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| Print Name:  |

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| Signature:  |  | Date:  |