**A1 Wokingham Car Spares**

Continuously look for pedestrians, forklifts and hazards.

Loading for export

**Ensure**

**all necessary**

**PPE**

**is worn at all times**

Use sawdust to absorb any oil or grease

Open the back doors by hand

Take support bars out and store them in the Genie

Use cherry picker (Genie) to undo sheet. Operator must be trained and harnessed in. Genie must be on even ground whilst in operation.

HGV Stretched

Shipping seal applied to lorry

Once lorry is fully loaded the Genie replaces the bars and sheet

The crane loads the lorry from above

Operator to chain engine ready for loading

Crane is put into position by back doors ready to load

Lorry report via office and weighbridge

The office will radio the arrival

Book the transport for export

The transport arrives and weighs in on the weighbridge

Lorry to proceed to the export bay

Banksman to guide lorry safely into the space

Export operators to ensure HGV Driver is wearing the necessary PPE before exiting the lorry

Stock reaches 85 engine levels (a list is written)

HGV driver shrinks trailer to 20ft