**A1 Wokingham Loo Hire**

Servicing a Toilet on Site

 **Ensure**

 **all necessary**

 **PPE**

**is worn at all times**

Employee arrives on site

Put on the necessary PPE.

Locate the toilet on site.

Ensure we have clear access to complete job.

No

Yes

Speak with customer and request equipment/vehicle to be moved

Position vehicle in safe place near toilet.

Jetwash toilet interior to ensure that it is clean. Replenish toilet roll and hand soap.

Unravel water jetter and clean out the waste tank. Remove excess water with waste pump.

Fill waste tank over filter and blue additive.

Get wasted journey from customer if access cannot be gained. Make note on paperwork. Move on to next job.

Put away waste pipe and water jetter. Ask worker on site to sign paperwork.

Call site contact if there is no answer then call the office for another number

Fill water tank under hand basin with water jetter.

Unravels pipe and switches on pump to remove waste from toilet tank.