



## SCHEDULE 2 – INTERPRETATIONS AND CONDITIONS RELATING TO THIS LICENCE

### 0 Definitions

#### 0.1 Definitions and Interpretations

0.1.1 In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

“the Agency”

The Environment Agency

“the Site”

The land, the structures, plant and equipment to which this licence relates.

“the Licence Holder”

The Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990.

“the operator”

A person who is in occupation of the site and has responsibility for carrying out day to day activities at the site.

“relevant offences”

Offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them.

“received”

For waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures specified in the working plan, including storage of those wastes during those procedures prior to the acceptance of the waste.

“accepted”

For waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and /or disposal under the specified waste management operations.

“Authorised Officer of the Agency”

A person authorised in writing by the Agency pursuant to section 108(1) of the Environment Act 1995 to exercise any of the powers specified in subsection (4) of that section.

“working plan”

The working plan approved in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.

"immediately"

For carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions).

"waste"

Controlled waste as defined in section 75(4) of the Environment Protection Act 1990 and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them.

"special waste"

As defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them.

"impermeable pavement"

This is a pavement constructed and maintained to a standard sufficient to prevent the transmissions of liquids beyond the pavement surface.

"the site map"

The drawing referred to in Schedule 1 of this licence.

"technically competent persons"

Within the meaning of regulation 4 and 5 of the Waste Management Licensing Regulations 1994 (S11994 no1056) or any statutory provisions or regulations amending or replacing them.

"financial year"

Means 12 months ending March 31<sup>st</sup>.

"conditions of this licence"

The conditions set out herein, as varied from time to time under section 37 of the 1990 Act or section 12 of the 1995 Act.

"The 1974 Act"

The Control of Pollution Act 1974

"The 1990 Act"

The Environmental Protection Act 1990

"The 1995 Act"

The Environmental Protection Act 1995.



# 1 General considerations

## 1.1 Specified waste management operations

1.1.1 No waste management operations shall be authorised by this licence unless specified in and undertaken in accordance with the limitations in the following table:

<b>Table 1.1-Specified waste management conditions</b>		
<b>Specified Waste Management Operation</b>	<b>Permitted Waste Types which may be subject to the Specified Operation</b>	<b>Limits on Specified Waste Management Operations</b>
<b>KEEPING</b> Storage	Vehicles drained of all fluids other than in shock absorbers	Stored in areas with hardstanding or impermeable pavement provided in accordance with condition 2.1.2
	Undrained vehicles and vehicle parts	Stored in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.1.2
	Oil and other fluids	Stored in containers in bunded area provided in accordance with condition 2.1.2
	Batteries	Stored in a covered area with an impermeable acid resistant base or in an acid resistant, leak proof container with a close fitting lid to prevent ingress of surface water.
	Cable and Wiring Ferrous and non-ferrous metal	Stored in areas with hardstanding or impermeable pavement provided in accordance with condition 2.1.2
		Maximum total capacity 1000 vehicles Maximum storage capacity for: Oil 15 tonnes Batteries 20 tonnes Cable & Wiring 5 tonnes Ferrous metals 2000 tonnes Non Ferrous metals 20 tonnes
<b>TREATING</b> Dismantling Separation and sorting	Vehicles and vehicle parts not containing fluids other than fluids in shock absorbers	Treated in areas with hardstanding or impermeable pavement provided in accordance with condition 2.1.2
Draining and Dismantling of vehicles	Vehicles and vehicle parts containing fluids	Treated in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.1.2

Size reduction by compaction or crushing	Vehicles and vehicle parts drained of all fluids and with batteries removed.	Treated in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.12
Size reduction & separation by cutting, shearing or similar process	Ferrous and non-ferrous metals	Treated in areas with hard standing or impermeable pavement provided in accordance with condition 2.1.2
Cable Stripping	Cable and wiring.	

**1.2 Permitted wastes**

*Permitted categories and types of waste*

1.2.1 No wastes other than those categorised below in table 1.2 shall be accepted at the site.

*Permitted quantities of waste*

1.2.2 The quantities of waste accepted shall not exceed those listed below in Table 1.2. Whilst complying with the maximum quantities specified for each type of waste, the total quantity of waste accepted at the site per year shall not exceed 15,000 tonnes.

Permitted Waste Categories	Maximum Permitted Quantities (tonnes / year)
Vehicles	9,000 tonnes
Special Wastes which form part of or is contained in a waste motor vehicle & was necessary for the normal operation of the vehicle	100 tonnes
Ferrous metal	3000 tonnes
Non ferrous metal	60 tonnes

1.3 **Staffing and understanding or requirements of licence conditions and working plan.**

*Minimum staffing and supervision*

1.3.1 Whenever the site is open to receive or despatch waste, or is carrying out any of the specified waste management keeping and treatment operations it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence and the working plan regarding:

- a) waste acceptance and control procedures;
- b) operational controls and environmental monitoring;
- c) maintenance;
- d) record-keeping
- e) emergency action plans
- f) notifications to the Agency

*Availability of licence and working plan*

1.3.2 A copy of this licence and the working plan shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

1.3.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and working plan which are relevant to their specific duties

1.4 **Change in technically competent persons**

1.4.1 Any changes in the technically competent management of the site and the name of any incoming person together with evidence that such person has the required technical competence shall be submitted to the Agency in writing within 5 working days of the change in management.

1.5 **Relevant Convictions**

*Notification of relevant convictions*

1.5.1 In the event of the Licence Holder and and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days of conviction, whether or not the person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and the date of conviction, any sentence and any fine or other penalty imposed.

*Notifications of appeals against convictions*

1.5.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction, the Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.



**1.6 Notification of change of operators/holders details**

1.6.1 The following information shall be notified in writing within 5 working days to the Agency:

- a) where the Licence Holder is an individual or named individuals in a partnership:
  - i) the death of the Licence Holder;
  - ii) any steps taken with a view to the Licence Holder going into bankruptcy, entering into a composition or arrangement with creditors, or, in the case of a partnership, dissolving the partnership
  - iii) the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, registered name or registered office address (if different from the Licence Holder);
- b) where the Licence Holder is a registered company:
  - i) any change in the Licence Holder's trading name, registered name or registered office address (if different from the Licence Holder)
  - ii) any steps taken with a view of the Licence Holder going into administration, entering into a company voluntary agreement or being wound up;
  - iii) the operator at the time of issue of the licence and of any change in the operator or the operator's trading name, registered name or registered office address (if different from the Licence Holder)

**1.7 Notification of preparatory works**

1.7.1 No preparatory works shall be undertaken unless at least 7 days notice in writing have been given to the Agency of the intention to do so. The notification shall include details of what work is being done and when.

**1.8 Notification of commencement, cessation, and recommencement of waste handling operations.**

*Cessation and recommencement of receiving wastes*

1.8.1 In the event that the site cease all waste management operations either permanently or for longer than one month then no later than 5 working days following the cessation of waste management activities the Licence Holder shall inform the Agency in writing of the date of cessation and the planned date of recommencement. In the event that the site recommences waste management operations sooner than the notified date then the Licence Holder shall give the Agency at least 5 working days notice in writing.

**1.9 Notifications and submissions to Agency**

1.9.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:

- a) shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder.
- b) shall quote the licence reference number and the name of the Licence Holder.

## 2. Site engineering for pollution prevention and control

### 2.1 Engineered site containment and drainage systems

*Provision and maintenance of site containment and drainage systems*

- 2.1.1 No waste shall be deposited, stored, treated or otherwise handled in any area of the site from the date of issue of this licence until the engineered site containment and drainage system for that area has been constructed and completed in accordance with condition 2.1.2.
- 2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained and shall be fully documented and recorded, to be fit for purpose and to meet the standards specified in Table 2.1 below:

**Table 2.1 Site containment and drainage standards**

Type of site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
Hardstanding	<p>Areas of hardstanding shall be constructed of granular metal (eg crushed stone, aggregate, road plantings or other similar material), such that the working surface:</p> <ul style="list-style-type: none"> <li>• Shall remain even</li> <li>• Shall not be subject to settlement or differential settlement</li> <li>• Shall not be subject to rutting by vehicles even when wet</li> <li>• Shall have sufficient durability to allow cleaning for example by scraping</li> <li>• Shall remain free of standing water</li> </ul> <p>Areas of hardstanding shall be maintained so as to meet the objectives specified above.</p>
Impermeable pavement, bunding and sills	<p>Areas of impermeable pavement and sills shall be maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavements of joints.</p>
Sealed drainage systems.	<p>Drainage to areas of impermeable pavement shall be provided by:</p> <p>a) a sealed sump</p> <p>The sump shall be inspected no less frequently than weekly and after rain and shall be emptied and maintained so as to collect and contain all liquids which run off the pavement.</p> <p>Should any event occur which damages the integrity of areas of impermeable pavement the Licence Holder shall cease operations and notify the Agency immediately.</p>
Covered buildings or roofed areas	<p>All buildings shall be designed, constructed and maintained to prevent ingress of rain and surface water.</p> <p>Roof waster shall be kept separate from contaminated water and other liquids and shall be discharged to soakaway.</p>



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- Fixed tanks
- a) All fixed tanks used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.
  - b) All fixed tanks (and their associated inlet and outlet pipes) used for the storage of potentially polluting or hazardous wastes in liquid, sludge or powder form shall be located within a bund and on an impermeable pavement, which shall be isolated from the site drainage system and shall be constructed in accordance with the CIRIA/Environment Agency Joint Guidelines "Concrete Bunds for Oil Storage Tanks."

The bund shall be designed to contain 110% of the maximum possible volume of a leak or spill.

Tank vent pipes shall be directed downwards into the bund.

The bund shall be inspected no less frequently than weekly and after rain and shall be emptied and maintained so as to maintain a capacity of 110% of the maximum possible volume of a leak or spill.

Rainwater shall be removed by baling or pumping and shall be treated as contaminated water and disposed of to an approved discharge.

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- Storage areas for drums and other mobile tanks and containers
- a) All drums and other mobile tanks and containers having individual capacities of greater than 10 litres which are used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.
  - b) All drums and other mobile tanks and containers having individual capacities of greater than 10 litres which are used for the storage of potentially polluting or hazardous wastes in liquid, sludge or powder form, shall be stored within a bund or silled area with impermeable pavement, which shall be isolated from the site drainage system and shall meet the following specifications:

The bund or silled area shall be designed to contain 110% of the largest container stored.

The bund shall be inspected no less than frequently than weekly and after rain and shall be emptied and maintained so as to maintain a capacity of 110% of the maximum possible volume of a leak or spill.

Rainwater shall be removed by baling or pumping and shall be treated as contaminated water and disposed of to an approved discharge.

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### *Construction quality assurance of new site containment and drainage systems*

- 2.1.3 No wastes shall be deposited, stored, treated or otherwise handled in any area [or in any fixed tank] for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

The existing engineered site containment and drainage system shall be demonstrated to be fit for purpose in that:

- Areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking.
  - Areas of impermeable pavement are free from cracks which could reduce impermeability.
  - Areas of impermeable pavement are resistant to mechanical, physical and chemical stresses that they may be subject to.
  - Areas of impermeable pavement fall towards the drainage system to prevent ponding.
  - No liquid will run off areas of impermeable pavement other than via the drainage system.
  - The drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement and
  - Liquid from the drainage system is disposed of to an approved discharge.
  - Bunds for tanks and containers are leak proof and are capable of containing 110% of the maximum possible volume of any leak or spill.
- c) the existing engineered site containment and drainage system shall be maintained in accordance with the requirements of Table 2.1.

## **3 Site infrastructure**

### **3.1 Provision of site identification board**

- 3.1.1 Within 2 months of issue of this licence an identification board shall be provided and maintained at or near the site entrance.
- 3.1.2 The identification board shall be inspected once each week. In the event of damage or defect, the board shall be repaired or replaced within 7 working days.
- 3.1.3 The board shall be easily readable from outside the entrance in daylight hours, and shall display the following information.

Site name and address.

Licence holder name

Operator name if different

Licence number

Emergency contact name and telephone number (for security reasons, personal names and home phone numbers should not be used except where no alternative is practicable);

Agency national number: 0800 8070 60

Days and hours site is open to receive waste

### 3.2 Site Security

- 3.2.1 Site security systems shall be provided and maintained at all times during the subsistence of this licence, to prevent access by humans and livestock, which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2.

**Table 3.2 Site security system standards**

Site Security	Specified Standards
Timetable of provision	Within 3 months of the issue of the licence
Design standards	Physical barrier (fence) with a minimum height of 2 metres around the perimeter of the site. Gate or barrier at access to prevent unauthorised vehicular and human access
Operation	The site shall be kept closed and secure at all times when unattended.
Maintenance	The site security shall be fully inspected at the commencement of each working day. Any defects or damage shall be made secure by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All repairs shall be recorded in the site diary.

## 4. Site operations

### 4.1 Control of mud and debris

#### *Remediation of mud and debris on the road*

- 4.1.1 In the event that mud or debris arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately:

- Any items of scrap metal debris shall be removed
- Mud and other debris shall be removed by cleansing with a mechanical road sweeper and/or brush and shovel.

### 4.2 Potentially polluting leaks and spillages of waste

#### *Potentially polluting leaks and spillages from vehicles, plant and equipment*

- 4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with waste management operations, shall be operated and maintained so as to prevent potentially polluting leaks and spillages of waste.



*Potentially polluting leaks and spillages from fixed tanks*

4.2.2 Each tank used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, shall be:

- a) filled and emptied in accordance with Table 4.2.
- b) clearly and unambiguously labelled regarding its contents.
- c) provided with means for measuring the quantity of material and the void space in the tank, which shall be maintained and calibrated.
- d) monitored for quantity of material and void space and the monitoring measurements recorded.
- e) inspected and maintained.
- f) in the event of damage or deterioration to a tank that is, or is likely to cause a leak, that tank shall be repaired immediately.

And these actions shall be carried out in accordance with the standards specified in Table 4.2 overleaf.

*Potentially polluting leaks and spillages from drums and other mobile containers*

4.2.3 Each drum or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, shall be:

- a) Loaded and unloaded in accordance with Table 4.2.
- b) filled and emptied in accordance with Table 4.2.
- c) clearly and unambiguously labelled regarding its contents.
- d) inspected and maintained.
- e) in the event of damage or deterioration to a container that is, or is likely to cause, a leak, that container shall be repaired or replaced immediately.

And these actions shall be carried out in accordance with the standards specified in Table 4.2 below.

**Table 4.2 Standards for prevention and control of leaks and spillages**

Action	Specified standards
Filling and emptying tanks	Filling and emptying of tanks shall be supervised at all times by a member of staff. Tanks and any associated valves/pipework shall be closed at the end of the filling/emptying. Tanks shall not be filled beyond their operational capacity
Inspection maintenance and repair of tanks	Tanks shall be inspected daily for leaks Tanks shall undergo annual maintenance check. A record of the check shall be recorded in the site diary. Any defects compromising the integrity of the tank shall be made good immediately or the tank shall be emptied of waste. Any other defects shall be repaired within 3 working days.

#### 4.5 Waste quantity measurement systems

##### *Means of measurement*

4.5.1 All wastes accepted at and despatched from the site shall be measured in accordance with the following requirements:

- a) All wastes accepted at and despatched from the site shall be weighed by means of a weighbridge located within the site.
- b) The weighbridge shall record quantities of waste in tonnes to an accuracy of 0.02 tonnes.
- c) The weight of each incoming and each outgoing load of waste shall be recorded.

#### 4.6 Storage of waste oils and batteries

4.6.1 Waste oils and batteries shall only be stored on the site in accordance with the standards specified in Table 4.6 below.

Storage Requirement	Specified Standards
Waste oils	Stored in accordance with Table 1.1 Oil drained from vehicles and/or components containing oil shall be immediately transferred to a container in accordance with Table 2.1 and Table 4.2
Batteries	Stored in accordance with Table 1.1 Batteries removed from vehicles should be transferred to a covered area or container in accordance with Table 2.1 and Table 4.2

#### 4.7 Removal of residual wastes from site

4.7.1 In the event that the specified waste management operations on the site cease and the Agency has reasonable grounds to believe that they will not be resumed within 2 months, the Licence Holder should ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing.

#### 5. Pollution control, monitoring and reporting (not applicable)

*Waste despatch procedures*

4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with the standards specified in Table 4.4 below.

*Incompatible wastes*

4.4.4 Incompatible wastes which are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas, in accordance with the standards specified in Table 4.4. below:

**Table 4.4 Standards for waste acceptance and control procedures**

Stage of Waste Handling	Specified Standards
Waste reception	All incoming waste shall be kept in the waste reception area until it has been confirmed for acceptance at the site or has been placed in the designated quarantine storage area pending removal from the site.
Waste inspection	All wastes received at the site shall be inspected on receipt to confirm their description and composition.
Waste Acceptance and Recording	A record shall be kept of all wastes accepted on site
Quarantine Storage and Rejection of Wastes	Any wastes which are received at the site but rejected as a result of inspection or testing shall be placed in a designated quarantine area and the Agency informed immediately. Quarantined waste shall be removed from the site within 7 days. A record shall be kept in the site diary of all rejected wastes.
Identification of Wastes	Wastes shall be stored in clearly defined and identified areas or bays.
Tracking of Wastes	Recording procedures shall be maintained to ensure all wastes accepted are tracked through to despatch.
Inspection of Wastes for Despatch	All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition
Waste despatch and Recording	A record shall be kept of all wastes despatched from the site.
Incompatible Wastes	Incompatible wastes which are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment, or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas.



## 7 Site Records

### 7.1 Security and availability of records

#### *Security of Records*

- 7.1.1 All records which are required to be made under the other conditions of the licence and the working plan shall be maintained and kept secure from loss, damage or deterioration, and shall be kept in accordance with the requirements specified in Table 7.1 below.

#### *Availability of Records*

- 7.1.2 All records which are required to be made under the conditions of this licence and the working plan, shall be made available for inspection at the place where they are kept within 24 hours when required by an authorised officer of the Agency.

**Table 7.1: Standards of Keeping of Site Records**

Site Records	Specified Locations	Specified Standards
Wastes accepted at the site.	On site	All records shall be stored: <ul style="list-style-type: none"><li>• On paper in a secure cabinet or cupboard or</li><li>• On computer disk with a back up copy</li></ul> Records shall be kept for a minimum of two years
Wastes despatched from the site.	On site	
Wastes rejected	On site	

### 7.2 Records of waste movements

#### *Recording of wastes accepted and removed*

- 7.2.1 A record shall be kept of each load of waste accepted and each load of waste removed from site. This record shall include the following details:
- Loads in:- Nature (solid, sludge or liquid), waste type as specified under condition 1.2, quantity (tonnes), date received, date accepted.
  - Loads out:- Nature (solid, liquid or sludge). Waste type as specified under condition 1.2, quantity of waste removed (tonnes), date removed.

#### *Summary of records of wastes accepted and removed*

- 7.2.2 A summary record of the waste types accepted and removed from the site shall be made annually, and shall be submitted to the Agency within 1 month following the end of the financial year. The summary record shall be in a format agreed by the Agency in writing.

## 6. Amenity, management & monitoring

### 6.1 Control, monitoring reporting of dusts, fibres and particulates

#### *Prevention and control of releases of dusts, fibres and particulates*

- 6.1.1 Measures shall be implemented and maintained throughout the operational life of the site, in accordance with this condition and the standards specified in Table 6.1 overleaf, the objective of which shall be to prevent and minimise the release of airborne, dusts, fibres and particulates arising from the specified waste management operations onto public areas, outside the site, which shall include public highways and areas of public access outside the site beyond the site boundary, in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health.
- 6.1.2 All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres and particulates as are likely to cause pollution of the environment outside the site boundary, as perceived by an authorised officer of the Agency.
- 6.1.3 In the event that any dusts, fibres or particulates arising from the site are released or are likely to be released [onto public areas] outside the site boundary in such quantities or concentrations that they are likely to cause pollution of the environment, the actions specified in Table 6.1 overleaf, shall be implemented immediately.

**Table 6.1: Standards for dust, fibre and particulate control measures**

Dust, Fibres and Particulate Control Measures	Specified Standards
Control of Waste Types	No wastes consisting of or containing significant proportions of dust, fibres or particulates shall be accepted.
Physical containment	Fine materials shall be handled in a covered or sheltered area. Areas of impermeable pavement shall be kept clean. Fine materials shall be stored in closed containers.
Monitoring	Visual monitoring by member of staff at least twice a day.
Monitoring action plan	In the event of release or potential release the relevant treatment process shall be stopped and the waste dampened with spray or bowser.

### 6.2 Control of Litter

- 6.2.1 Measures shall be implemented and maintained throughout the operational life of the site, in accordance with the standards specified in Table 6.2 below, the objective of which shall be to prevent any litter escaping from the confines of the site.
- 6.2.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable.

**Table 6.2: Standards for Litter Control Measures**

Litter Control Measures	Specified Standards
Secure storage	Loose waste or waste which is likely to become airborne, including paper and packaging, shall be stored in a building or in enclosed or netted containers

7.3 **Site Diary**

7.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events.

- a) construction work
- b) maintenance
- c) breakdowns
- d) emergencies
- e) problems with waste received and action taken
- f) site inspections carried out by the operator
- g) despatch of records to the Agency
- h) severe weather conditions
- i) environmental problems and remedial actions

7.3.2 Each record shall be completed within 24 hours of the relevant event.



## EXPLANATORY NOTES

### RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State,

- (a) an application for a licence or a modification of the conditions to the licence is rejected.
- (b) a licence is granted subject to conditions,

the applicant may appeal from the decision to the Secretary of State

Therefore if you feel aggrieved by the decision or any of the conditions to the licence as granted you may obtain the appropriate form on which to give written notice of an appeal from:-

The Planning Inspectorate,  
Room 10/13  
Tollgate house  
Bristol,  
BS10 9DJ

Tel: 0117 987 8812  
Fax: 0117 987 8406

This notice of appeal should be accompanied by the following information: a copy of the licence, a copy of any correspondence relevant to the appeal, a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations. You are also required to serve a copy of your notice of appeal, together with any of the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address below /overleaf). You should appeal within 6 months of the date that this notice takes effect, but the Secretary Of State may allow notice of appeal to be given after the expiry of this time period.



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Loading and unloading drums and other mobile containers	<p>Loading and unloading of containers shall be supervised at all times by a member of staff.</p> <p>Lids/caps/bungs or other closures shall be in place during loading/unloading</p> <p>Loading/unloading shall be carried out on an impermeable pavement with a sealed drainage system provided in accordance with condition 2.1.2</p>
Filling and emptying drums and other mobile containers	<p>Filling and emptying of containers shall be supervised at all times by a member of staff.</p> <p>Lids/caps/bungs or other closures shall be in place at the end of filling</p> <p>Containers shall not be filled beyond their operational capacity.</p> <p>Filling and emptying shall be carried out in a bunded area provided in accordance with condition 2.1.2</p>
Inspection, maintenance and repair of drums and other mobile containers	<p>Containers shall be inspected daily for leaks</p> <p>Contents of containers found to be leaking shall be transferred to an alternative container immediately.</p>
Control and redemption of leaks and spillages	<p>Minor spillages</p> <ul style="list-style-type: none"> <li>• cleaned up immediately using sand or proprietary absorbent.</li> </ul> <p>Major spillages</p> <ul style="list-style-type: none"> <li>• immediate action taken to contain spillage liquid from entering surface water drains/water courses/unsurfaced ground</li> <li>• spillage cleared and placed in alternative sealed container</li> <li>• Agency informed immediately</li> </ul>

#### 4.3 Fires on site

##### *Prohibition of unauthorised fires on site*

- 4.3.1 No wastes shall be burned on the site other than through a specified waste management operation authorised under the other conditions of this licence.

##### *Fire action plan*

- 4.3.2 In the event of a fire on the site (except those which are specified waste management operations under these conditions), the following action shall be implemented immediately and recorded in the site diary:

- The Agency shall be informed immediately of any fire on site.
- Contaminated surface water shall be prevented from entering any surface water drain or water course.

#### 4.4 Waste acceptance and control procedures

##### *Waste acceptance procedures*

- 4.4.1 All wastes shall be received, inspected, accepted or rejected and recorded in accordance with the standards specified in Table 4.4 below.

##### *Waste control procedures*

- 4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with the standards specified in Table 4.4 below.