**Job Description**

**Tanker Driver Operative**

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| **Job Details** |

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| Reporting to: Supervisor  |  | Date: 1st December 2013 |

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| Department: Wet Waste |  | Location: Wokingham |

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| Responsible for: Tanker Driving  |

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| **Job Summary** |

The Tanker Driver Operative is responsible for the removal of waste from client sites.

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| **Key Responsibilities** |

* Driving Company tankers to client sites in a safe manner
* Ensuring prior to emptying of toilets the tankers are in a safe working position
* Maintaining all required paperwork is completed in line with procedures and requirements.
* Ensuring toilets are emptied in a safe working manner and in line with environmental and health and safety regulations
* Ensuring all Tanker operations including the offloading and connecting of pipework, operating all pumps monitoring whole process throughout and resolving any issues which may arise. Overall are duties are in line with H&S requirements
* Inputting information into various IT supporting equipment where necessary
* Any other reasonable task required by the company

**Key Skills**

* Good oral and written communication skills
* Ability to work to a high level of accuracy with particular attention to detail
* Excellent customer service skills and telephone manner
* Enthusiastic, efficient, well-motivated and a positive attitude
* Ability to organise and prioritise
* Ability to work as part of a small team with limited supervision
* Good product knowledge upon completion of in-house training
* Excellent knowledge of Health & Safety working and be aware that this job is physically demanding with work mainly carried out outside.
* Timekeeping and attendance are essential to maintain customer demands

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| **Confirmation** |

Please check that the above details are correct and sign below to confirm. Thank You.

**Job Holder:**

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| Name:  |  | Date:  |

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| Signature:  |

**Manager:**

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| Name:  |  | Date:  |

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| Signature:  |