**Job Description**

**Crane Grab Operator**

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| **Job Details** |

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| Reporting to: Car Spares Manager |  | Date: 1st February 2018 |

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| Department: Car Spares / Metal Recycling |  | Location: Wokingham |

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| Responsible for: Site Crane Operations |

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| **Job Summary** |

The role of a Crane Grab Operator is to operate and maintain the crane on site. The Crane Grab Operator is responsible for operating a stationary crane to position, and reposition loads. Depresses buttons, lifts levers, and ensures load is safely attached to crane before bringing it down

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| **Key Responsibilities** |

* Operating crane under own supervision
* Awareness of how much material can be safely hoisted in each load according to the crane's capacity and the weather conditions (high winds, for example)
* Ensuring the cranes is ready for use by checking controls, instruments and gauges
* Ensuring that the crane is properly inspected and maintained for defects and repairing as required
* Manipulate or depress crane controls to regulate speed and direction of crane and hoist movement according to written, verbal, or signal instructions
* Move levers and pedals to rotate crane on chassis to raise and lower crane boom and to raise and lower load-line
* Work with in precise limits and standards of accuracy
* Any other reasonable task required by the company

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| **Key Skills** |

* Enjoy technical and engineering activities
* Ability to concentrate and Safety conscious
* Ability to follow verbal and visual instructions with the ability to organise and prioritise
* Mechanical aptitude and good coordination
* Good eyesight for visual judgment of distances
* Comfortable working at heights
* Ability to work to a high level of accuracy with particular attention to detail
* Enthusiastic, efficient, well-motivated and a positive attitude
* Ability to work as part of a small team

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| **Health and Safety** |

* To ensure that all personnel, equipment and practices comply with Health and Safety requirements
* To liaise with safety representatives and the Health and Safety department to ensure that Health and Safety initiatives are implemented
* To follow all risk assessments and method statements
* Report all accidents, incidents, and near misses
* To ensure compliance with the full company health and safety policy

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| **Working Environment** |

* To maintain all areas to the highest standards of housekeeping at all times
* To monitor, report and progress all damage to the fabric of the plant and equipment
* To ensure that the equipment is operable and maintained according to the Preventative Maintenance Schedule
* Undertake pre-checks as required for all work equipment
* Deal with any spilt material and product in accordance with spill procedures.

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| **Compliance** |

* To follow all quality, safety and environmental policies
* To ensure compliance to all objectives for continuous improvement
* To complete any paperwork required, either electronically or in paper format and return it to the office.
* To follow written and verbal instructions given; including any written procedures and processes as relevant to your area of operation.
* To attend any training required, and read any information and newsletters issued to you.

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| **Confirmation** |

Please check that the above details are correct and sign below to confirm. Thank You.

**Job Holder:**

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| Name: |  | Date: |

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| Signature: |

**Manager:**

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| Name: |  | Date: |

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| Signature: |