**A1 Group H&S Method Statement**

This Health and Safety Method Statement has been prepared by A1 Group and concerns Emptying Waste Tanks at **<location>.**

**Nature of Work**

Emptying Waste tanks at **<location>.**

**Scope of work for A1 Employee**

1. Put on essential high visibility clothing and PPE
2. Check toilet is not in use, prop open toilet door, prop up toilet lid and check contents of waste tank
3. Check vacuum tank assembly and hoses and start donkey engine
4. Using the wand, stir waste holding tank contents
5. Open valve and empty waste holding tank
6. Close valve - replace hose and wand on vehicle - take care to avoid any spillage
7. Fill WC holding tank with small quantity of water, then flush system to ensure system works (clean or replace filter as necessary) - then empty holding tank again
8. Replace hose and wand on vehicle and switch off vacuum pump assembly and donkey engine
9. Refill toilet with suitable toilet additive and fresh water mixture - flush system to ensure it works correctly
10. Spray air freshening agent inside unit - complete service sticker/label if used

**Potential Hazards to A1 Group employees**

The potential hazards and risks to which the teams may be exposed are:

1. Working in a busy access area.

Control Measure: A1 employees to wear Hi visibility jackets at all times whilst undertaking all work on site.

1. Lifting equipment from and onto vehicle

Control Measure: Use correct manual handling techniques to remove and replace any equipment from vehicle

1. Trip Hazards.

Control Measure: Area could present trip hazards therefore risk assess area prior to placement of toilet. Ensure all hoses are placed in location away from public access and if necessary position warning signs near hoses

1. Chemicals

Control Measure: When using manoeuvring toilet ensure chemicals are safely stored. When using additives ensure that correct PPPE is worn at all times and ensure familiarisation with the COSHH assessment for the product being used

Other:

* There will be no hazardous materials used
* No silicone
* No burners
* No oils or lubricants
* No gas or naked flames
* No mains voltage tooling

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| **Confirmation** |

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| Print Name:  |

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| Signature:  |  | Date:  |